

# Office Technician Information Presentation

OFFICE TECHNICIAN - SPECIALIZES IN TYPING, FILING, DATA ENTRY, LEGAL DOCUMENTS, EMAILS, ORGANIZATION, SCHEDULING AND ADMINISTRATION.

A career that can last a lifetime.

IN-PERSON

INFORMATIONAL

Wednesday, January 17th at 1pm  
Thursday, January 18th at 5pm

10333 EL CAMINO REAL  
ATASCADERO, CA 93422



## Learn the Application Process

Don't miss a step! There is more than just the application. Attend for assistance on thoroughly completing the application process. Learn how to make your application look professional and get informed on the state requirements.



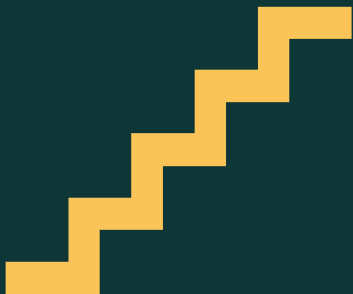
## Meet Supervisors and Staff

Get your questions answered from the amazing employees and supervisors who know the job. Learn more about the duties you may be tasked with.

## Learn about State Benefits and Promotional Opportunities

The State has so much to offer! Stick around to hear how people made a career with working at The Department of State Hospitals - Atascadero!

Our employees love our benefits. Learn about our amazing Healthcare, Dental, Vision, Retirement, Paid Sick and Vacation Time.



## FOR MORE INFORMATION

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Start the **New Year** with a **New Career**